

## **Guidelines For Contributors**

Thank you for your interest in contributing to DEN's publication! Before submitting, please take a moment to review the following guidelines.

### **Contributing to DEN's Annual Book**

DEN is a multidisciplinary journal that provides a platform for undergraduate and postgraduate students to contribute articles on topics that ignite their passion. The journal aims to foster a diverse range of submissions, spanning various fields of study and research interests. By welcoming contributions from students, DEN seeks to showcase the unique perspectives and insights of emerging scholars.

Our themes vary based on the involvement of the student editorial team, who review submissions alongside 1-2 academics. We have an open view of education in general, with a specific interest in students' experiences in their discipline.

Our primary objective is to offer a comprehensive platform for students to enhance their skills and knowledge in their respective subjects. In addition to this, we are committed to facilitating the publication of their academic work. Our goal is to cultivate an environment that fosters genuine engagement and collaboration among students, thereby creating a supportive community for academic growth.

The academic staff is dedicated to providing personalized support to students, ensuring that they receive the guidance and assistance needed to excel. Throughout this process, our aim is to not only enhance students' subject-specific proficiency but also to nurture their confidence, critical thinking skills, and leadership abilities. We believe that this approach will enable students to effectively manage challenges and solve problems with creativity and academic integrity. Our main audience consists of students concerned with academic issues in higher education and their specific subjects. We aim to inspire them to collaborate, share their ideas within their local and global communities, and support each other.

When contributing an article for DEN, it's important to focus on two key aspects: engagement and reflection. We will work with you to emphasize the significance of your writing for education, your subject, students, and the community. As you craft your piece, consider how it can support other students or the community in honing their ideas and approaches to address challenges.

## **Communication and Peer Review**

DEN's book aims to help students enhance their communication and critical thinking skills. The book also seeks to facilitate the translation of knowledge generated within the field of education, particularly within the subjects that students are studying.

The submitted articles undergo peer review by 2-3 students and 1 academic to thoroughly evaluate each piece and provide adequate feedback to the authors. This meticulous approach acts as a robust quality control mechanism, ensuring that only articles of high standard are published. Furthermore, it serves as a valuable tool for encouraging authors to refine and enhance their content, fostering global communication that aligns with the overarching goals of the book.

All peer reviewers undergo annual training and represent various universities worldwide. However, we adhere to DEN's guidelines, which are currently established by academics and students at the University of Westminster.

We welcome articles from all regions, but they must be written in English. If English is not your first language, please have a proficient English speaker edit your piece. This will ensure that your article is impactful and easily understandable for readers. We encourage you to seek assistance from the academics at your university during this process.

## **Length and Types of Articles**

Your articles should be between 6,000 and 8,000 words and should be contributions and research likely to interest students. These can be pieces of coursework you wrote during your undergraduate or postgraduate study. Please note that we cannot accept an

essay or dissertation as they are. You must transfer them into an acceptable article before submitting them.

## **Format Guidelines**

When submitting English-language articles to DEN, please include the following:

1. One copy of your article in the specified format (check for samples on DEN's website). This should include a title, abstract (a summary of 200 words or less), and 5-10 keywords.
2. A cover letter stating whether the article was previously submitted as an essay or dissertation for a specific course.

Submissions are normally made by email.

## **Text**

We urge you to use the standard DEN templates for submissions - please refer to our previous books.

Please ensure that you have addressed issues of consent and confidentiality as necessary.

Also, refrain from personal attacks, hate speech (e.g. racist or sexist language), and sectarianism.