

Your First 90 Days



Here are some suggestions to help you start and manage your PhD journey.

1. What have you done so far?
2. What else is left for you to do?
3. What might it be useful to discuss with your fellow researchers and/or your supervisor?

CHECKLIST - LINKS ARE UNDERLINED

- Meet with your supervisor
- Make sure to have a 'skills assessment' meeting with your supervisor (and prepare for this meeting)
- Following your skills assessment meeting, work out which **Globally Engaged Researcher** and/or **Professor Geoffrey Petts Memorial Fund** call for applications most suits the needs you will have in the first year
 - The GER fund is administered by the Graduate School and allocates funds for presenting at conferences, attending external training events, putting on conferences etc. at the university, and organising training events at the university.
 - The Professor Geoffrey Petts Memorial Fund is also administered by the Graduate School and offers funds for expenses needed for fieldwork or for research equipment.
- Familiarise yourself with the requirements of **APR1**
- Make a plan of research work for these 90 days
- Introduce yourself to the rest of the supervisory team
- Make sure you know who the **PhD Coordinator** for your school is
- Make sure you know who the **Doctoral Researcher Development Programme (DRDP) Coordinator** for your School is
- Write to introduce yourself and perhaps try to meet the coordinators

- Find out about events going on in the school, research seminars etc.
- Make an effort to network with other PhD students in your school and your peers in the 1st Year cohort. **Try to attend the Networking Workshops**
- Complete a short biography and a description of your research interests/ project on your profile page in the **Virtual Research Environment (VRE)** to make sure that your profile is up to date – this information feeds through to the staff and doctoral researcher directly on the University's website
- Download your **Skills Assessment Form**, and consider your training and development need for the year ahead.
- Make sure you have begun to use your university email account
- Familiarise yourself with **DRDP website** and the DRDP booking platform **Inkpath**
- Think about joining **PhD Society**

WHAT ELSE?

-
-
-
-
-
-

Visit the DRDP Website at <http://blog.westminster.ac.uk/doctoralresearcherdevelopmentprogramme/>